

To: Honorable Mayor Price and Members of the City Council

cc: Denis Fitzgibbons, City Attorney
City Manager's Executive Management Team

From: Gregory E. Rose
City Manager

Date: June 5, 2014

RE: City Manager Report

ACTIVITIES and EVENTS

- **Upcoming Community Event:** Chief Steve Stahl along with Mary Witkofski will be hosting a domestic violence call to action meeting. The meeting is to bring various community groups together in an attempt to create an outreach and educational program to help combat domestic violence in Maricopa. The event is June 9, 10 a.m.-12 p.m. in City Council Chambers.
- The last movie in the "Movie in the Park" series is Saturday, June 14, at Copper Sky Park with the viewing of "Despicable Me 2". Concessions will be available for purchase starting at 7 p.m.

GENERAL INFORMATION

Committee Openings

The City is currently accepting applications to fill vacancies on the Parks, Recreation, and Libraries Advisory Committee, Industrial Development Authority Board, and the Merit Board. Applications are available on the City website at www.maricopa-az.gov. Contact the City Clerk's Office at 520-316-6971 for more information.

Check Out Current City Recruitments and Statistics

- Please see attached report and graphs.

Future Council Agenda Items:

- Please see attached report.

Economic Development Updates

- **MAP Quarterly Event:** The MAP Quarterly Event will be held on June 18 from 5-6 p.m. at City Hall. Maricopa Advocates will learn about business attraction and site selection, including how the City and region respond to

companies looking to expand or relocate their business to Arizona. [Click here to RSVP.](#)

- **BIO International Convention:** Economic Development Specialist Denyse Airheart will represent the City at the [2014 BIO International Convention](#), held in San Diego from June 23-26. The annual convention is the largest global event for the biotechnology industry, attracting major companies, offering partnership opportunities, and providing insights on trends affecting the industry. Agri-tech and Clean-tech industries, both of which are identified as opportunities for business attraction purposes, will have a presence at the convention.
- **Maricopa Matters E-Newsletter:** This monthly e-newsletter provides updates on key economic development activities, topics of interest, and upcoming events. The May newsletter provided an update on the Estrella Gin Business Park site, proposed City Code amendments for special business types, and the City's participation in the ICSC 2014 RECon convention. [Sign up to receive this e-newsletter.](#)
- **Heritage District Citizens Advisory Committee:** The next Committee meeting will be held on Thursday, June 12 at 6 p.m. at City Hall. The Heritage District Citizens Advisory Committee is an advisory body established to monitor progress toward achievement of the [Redevelopment District Area Plan](#) goals and objectives, champion specific projects, and ensure continued involvement of stakeholders in all decision-making impacting the Heritage District area.
- **Maricopa Center for Entrepreneurship:** MCE is a business incubator focused on supporting local small business growth. Launched in February 2013, MCE now has more than 10 client companies that it provides with an array of targeted support resources and services designed to help them grow over time and graduate as self-sufficient firms, creating local employment opportunities and community wealth. [Click here to learn more.](#)

Public Works

Capital Projects

- **Honeycutt Road Widening Project:** This project will improve Honeycutt Road from White and Parker Road to Porter Road, widening out to four lanes and installing curb, gutter, and sidewalk on the south side. Staff anticipates construction duration of eight months. Some private utilities affected by the project are in the process of relocation. Staff is continuing to work with the other utilities to facilitate their relocation process and clarify roles and responsibilities for the relocations.
- **Copper Sky Recreation Center and Regional Park:** Haydon Building Corps finished the thermo-plastic striping of Martin Luther King Jr. Boulevard on Tuesday and will be installing the fence on the east side of the property next

week. Shade structures at the dog park will be installed as soon as private funding issues are resolved, probably within two weeks. CORE Construction is working on various items at the recreation center, coordinating with staff to minimize disruption, while addressing opportunities for change or improvement identified by staff since the building's opening.

Streets Maintenance

- Street preservation, in the form of crack seal application, continues in the Cobblestone Farms area.
- Concrete sidewalks and gutters were repaired in the Lakes at Rancho El Dorado subdivision.
- Monthly traffic signal maintenance was performed.
- Four loads of sweeper/road debris and six loads of concrete from City projects were hauled to Rainbow Valley Landfill.
- Staff attended the Tree/Plant Health Practicum hosted by the Maricopa Unified School District.

Development Services

Building Safety

Monthly Statistics	May 2013	May 2014
Total number of new applications received	100	113
Total permits issued	103	109
Single family home permits	49	16
Swimming pool permits	23	21
Solar permits	9	41
Commercial permits	5	4
Miscellaneous permits	9	31
Plan reviews completed	87	104
Total number of performed inspections	888	423

Code Compliance

- A vacant lot located on the southeast corner of Wilson and Hathaway was cleared of weeds. Before and after photos are attached.
- Non-permitted and non-conforming business signs were voluntarily removed; yard sale signs were also removed. Photos are attached.

Planning

- **Zoning Code Rewrite Project:** The final Zoning Code Public Review Draft is now available for download from the "Documents" page at the website listed below. The Zoning Code Rewrite Task Force will meet on June 11 at 6 p.m. in

City Council Chambers for discussion; the public is encouraged to attend. Further information, including the latest schedule, presentations, related documents, maps, and the draft Zoning Code, is available on the Zoning Code Rewrite website at <http://www.maricopa-az.gov/zoningcode/>. Please contact Dana Burkhardt with questions or comments at dana.burkhardt@maricopa-az.gov.

- The City received a pre-application for Tortosa Northeast preliminary plat number PA14-13. Staff is coordinating internal and external meetings, which will be held in the next two to three weeks.

Transportation/Transit

- Staff continued work on validation of Transportation Analysis Zones (TAZ) in support of the Central Arizona Governments Regional Transportation Plan and in preparation for launch of the Maricopa Regional Transportation Plan 2014 Update this summer. The TAZ reflects numbers of projected dwelling units in milestone years in the future, and serves as one important element of modeling for projecting transportation needs.
- Staff did a presentation on May 28 for the “Maricopa 101” series sponsored by Economic Development. The presentation, titled “Multimodal Transportation Planning”, focused on transportation planning methodology, current transportation projects, and transportation challenges.
- COMET ridership for the week ending May 30: 20 passengers, 41 trips.

Community Services News

Recreation

- With the summer season officially starting Monday, June 2, there are currently 242 participants signed up for a variety of enrichment classes.
- Camp Sol Summer Camp for special needs children started Monday, June 2. There are 15 participants in this program, which is an increase from last year.
- The Summer Fun & Fitness Camps started on Monday, June 2. Currently, we have 213 children registered at the three locations. The camp runs Monday-Thursday from noon until 5 p.m. for six weeks. Participants get to take part in games, fitness activities, arts & crafts, and listen to special presenters.
- The Future Leaders Summer Volunteer program began in conjunction with our summer camps. There are 35 teens assisting summer staff with camp activities. Participants will attain leadership experience, specialized training, and the benefit of on-the-job experience for future opportunities.
- Copper Sky Members total: 4,596, with 50 and up members at 600, and Ak-Chin Indian Community members at 194.
- Silver Sneakers memberships began on Monday, June 2. There were 45 seniors who registered on the first day. A record number (30) participated in the Silver Sneakers fitness class.

- Swim Team practice started Monday with about 100 swimmers.
- Water Aerobics started this week: Tuesday and Thursday, 9 a.m. Tuesday morning class had 30 participants.
- The first pool rental at Copper Sky was successful with over 100 soccer players and their families enjoying themselves on June 1.
- Native New Yorker is the league champion for Men's Monday Night Softball League. The tournament champion for this session is Zabawa Farms. The next session of softball begins August 11.

Parks

- Pacana Park pond will be stocked with 500 lbs. of catfish this week.
- Arizona Game and Fish Department is scheduled to complete installation of community fishing program signage at Pacana and Copper Sky parks this week.
- The three multi-use fields at Pacana Park are closed for renovation starting this week and continuing through July 2.

Special Events

- The "Movies in the Park" series was held on Saturday, May 31. There were 100 community members in attendance at Copper Sky Recreation Center gymnasium for a viewing of "A Dolphins Tale". Concessions were provided by American Heritage Girls and USA Trail Life. The last movie in this series will be presented on Saturday, June 14, with the viewing of "Despicable Me 2".
- Great American 4th has 22 vendors signed up to date. The event has also received 2 sponsorships with an estimated value of \$1,900 for in-kind services and \$1,000 total for inflatable sponsorship.

Library Happenings

- **Thursday, June 5**, 5:30 p.m., "Didgeridoo Down Under" (all ages). This is a high energy, interactive Australian-themed show that combines music, culture, science, comedy, and character building.
- **Friday, June 13**, 1 p.m., "Science of Sound" is a class for tween/teen and is about making custom vinyl records. Learn the history and science of sound production. See how playable records have been made out of picnic plates, x-rays, mirrors, and even chocolate! Record and hear your voice played back to you. Signup is required for this program.

Fire Department

Community Outreach and Public Safety Events

Schools have let out and summer has begun. With that brings many water related events. While May is officially "Water Safety Month", please watch your children around pools and water all year long. Following are the ABCs of Water Safety:

- **A-is for Adult Supervision.** Continuous, active, direct line-of-site supervision by a responsible and designated adult is the best method for prevention of water-related injuries and death among young children.

- **B-is for Barriers.** Make sure barriers are in place between your home and swimming pool or spa. The extra time gained will help you get to your child before an injury happens. Most drownings occur because of a lapse in adult supervision. Even the best parent finds it challenging to watch a child every minute of every day. Barriers act as “layers of protection” that prevent water-related tragedies from occurring.
- **C-is for Classes.** Everyone should know how to swim! CPR and first aid classes for adults and swimming lessons and water safety classes for kids will make sure everyone knows what to do in an emergency. Have a safe and enjoyable summer!

Emergency Calls

Maricopa Fire Department responded to a total of 75 requests for emergency assistance this week; most were medical in nature:

- **Grass Fire:** MFD responded to a report of a grass fire on northbound Highway 347 near MP 177. Upon arrival E575 found a small grass fire contained to the median of the highway. The fire was quickly extinguished before it could spread.
- **Animal Rescue:** E574, assisted by Public Works, successfully rescued kittens stuck in a manhole located in the parking lot at Maricopa High School.
- **Move Up:** E572 moved to Casa Grande to provide coverage for their area while their crews were providing emergency services elsewhere.
- **Snake Removal:** E575 removed a snake from a residential backyard and successfully relocated it to the desert.
- **Structure Fire:** At approximately 10:15 a.m., Penasco’s restaurant at 20046 N. John Wayne Parkway reported a fire. Upon arrival, it appeared to crews that a newly installed boiler had malfunctioned. The contracted plumber is still trying to determine exactly what happened, but the best guess right now is the unit overran itself and vented. The venting filled the structure with steam, (the occupants thought it was smoke), which caused the fire suppression system to activate when it popped a sprinkler head bulb. The restaurant was flooded with water, and crews worked to salvage and overhaul as best they could. Due to the superb efforts of E574 and E575, the shopping center was back in business before noon and the restaurant involved reopened shortly thereafter.
- **Mountain Rescue:** BC571 and E572 assisted Casa Grande Fire department in responding to the southside of Casa Grande Mountain where two hikers had been overcome by heat. They were not prepared for the rugged hike in 107 degree weather. The two patients were found off the trail on the southwest end of the mountain wearing flip flops and with very little water. DPS Ranger 41 responded, but was without rope rescue equipment and unable to air lift the patients off the mountain. Casa Grande fire crews were able to rehabilitate one patient, who self-extricated off the mountain. They removed the second patient

- in a Stokes basket to a waiting ground transport. Both patients were transported to Casa Grande Regional Medical Center.
- **Near Drowning:** Crews were dispatched to the community pool in the Villages at Rancho El Dorado for a report of a three year old who was involved in a submersion incident. When the crew arrived, the child was conscious and breathing on his own. The crew examined and treated the patient on scene and made the determination to transport him to Cardon's Children's Hospital via SW571 for further evaluation and treatment.
 - **Heat Related Illness:** MFD responded to a report of an individual complaining of nausea and illness. The patient stated he believed it was due to the heat. During these hot summer days, remember to hydrate and remove yourself from the direct sun to help avoid heat-related illnesses.
 - **Brush/Tree Fire:** Maricopa crews were dispatched to a report of a fire in an open field in the Murphy Road area. The caller reported brush and trees on fire, but no structures nearby. Upon arrival the crews found approximately one half acre of brush and a few trees affected. The crews worked quickly to contain and extinguish the fire.

Police Department

- **Department Training:** June 1-4, Chief Steve Stahl attended the "Lessons Learned from the Holocaust" training in Washington D.C. Chief Stahl is one of only 25 members from the entire U.S. qualified to attend this training as an instructor speaker.
- **Recruit Graduation:** June 4, Police Recruit Nigel Bell graduated the Chandler-Gilbert Community College Law Enforcement Training Academy. Nigel will begin his 20 week field training program Sunday, June 8.
- **Police Recruits:** Police recruits, Brian Brugman and Scott Schreiber, are in week five of the twenty week law enforcement academy. The two have excelled in all aspects of the academy so far.
- **Victim Assistance May Stats:** The victim assistance members responded to 10 call outs, ranging from domestic violence to a house fire. The members provide victims with crime information and referrals to local and county agencies, hospital, safety planning, and how to deal with traumatic experiences.
- **Victim Assistance Recruitment:** The victim assistance program is looking for more members. The volunteers will provide victims with crime information and referrals to local and county agencies, hospital, safety planning, and how to deal with traumatic experiences. Volunteers are prescreened and trained through the Department of Justice Victims Assistance Online Training Program. Once training is complete, volunteers are placed on call for 12 hour shifts depending on their availability. For more information on the program please email Mary.Witkofski@maricopa-az.gov.

- **Upcoming Community Event:** MPD is doing a register your bike event. The event will be set up in three locations around the city. Bike owners will have the opportunity to register their bikes with the police department for free. The date is June 21 from 12-3 p.m. The locations are Ace Hardware, Tortosa Park, and Copper Sky. There will be more information to follow.

Respectfully submitted,



Gregory E. Rose, ICMA-CM
City Manager

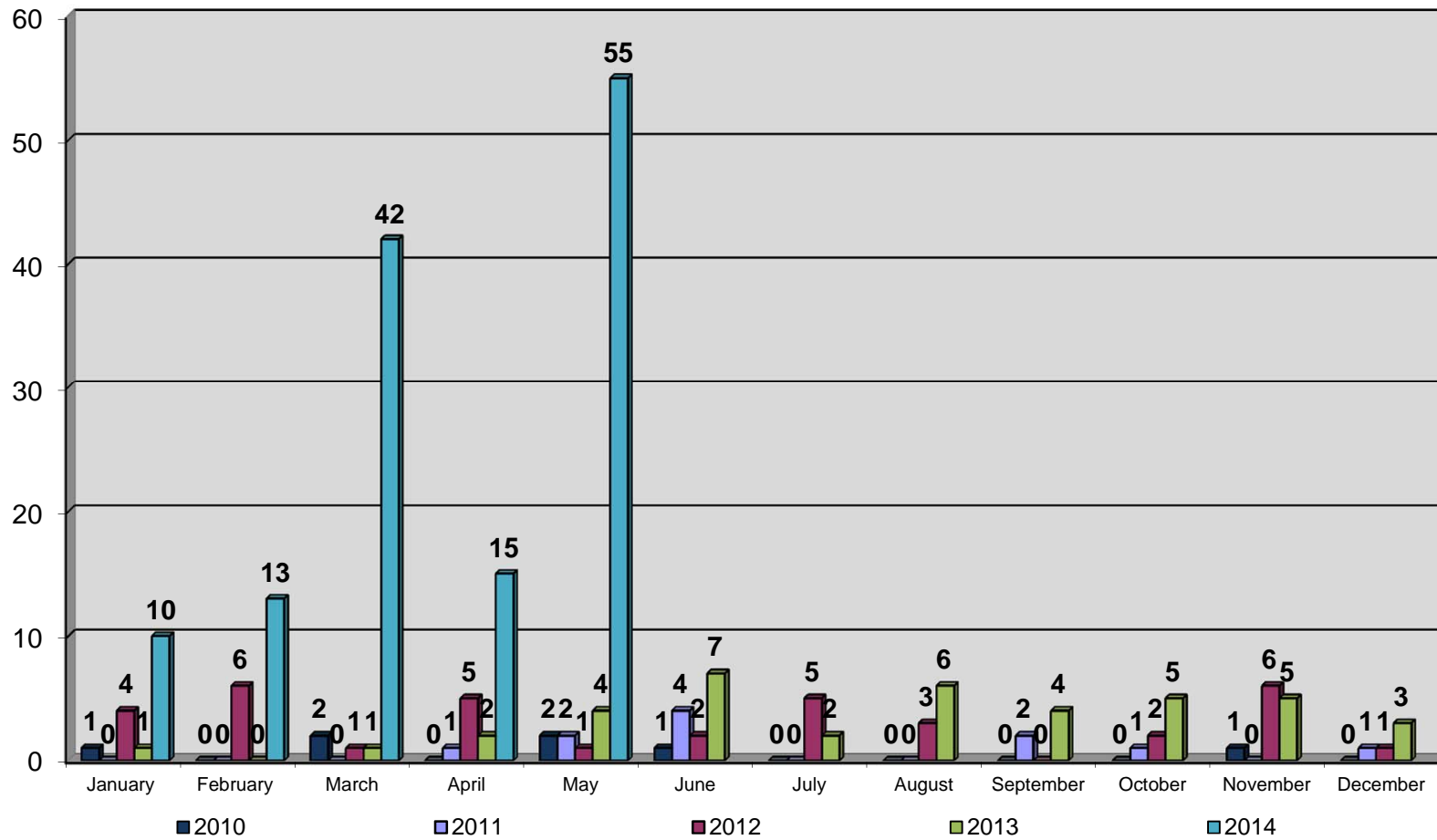
Human Resources Recruitments

Open Recruitments

Title	Opened	Closes
Accountant (2 nd recruitment)	11/12/2013	Open until filled – First Review 11/25/13
Head Lifeguard (numerous openings)	1/24/2014	Open until filled – First Review 2/10/14
Lifeguard (numerous openings)	1/24/2014	Open until filled – First Review 2/10/14
Specialty Instructor – Personal Fitness, Training, and Group Fitness	1/24/2014	Open until filled – First Review 2/10/14
Specialty Instructor – Tennis	1/24/2014	Open until filled – First Review 2/10/14
Specialty Instructor – Ballroom Dance	1/24/2014	Open until filled – First Review 2/10/14
Specialty Instructor – Music Instructor	1/24/2014	Open until filled – First Review 2/10/14
Specialty Instructor – Swim Team Coach and Lifeguard Instructor	1/24/2014	Open until filled – First Review 2/10/14
Water Safety Instructor (WSI)	1/24/2014	Open until filled – First Review 2/10/14
Building Supervisor – Recreation	1/27/2014	Open until filled – First Review 2/10/14
Recreation Aide - Rentals	1/27/2014	Open until filled – First Review 2/10/14
Capital Improvement Project (CIP) Manager	3/13/2014	Open until filled – First Review 3/24/14
Engineer/Plans Examiner	4/1/2014	Open until filled – First Review 4/20/14
Planner	4/10/2014	Open until filled – First Review 4/21/14
Assistant to the City Manager	4/17/2014	Open until filled – First Review 5/19/14
Administrative Assistant – Finance Department	5/14/2014	Open until filled – First Review 6/2/14
Purchasing Coordinator	6/02/2014	Open until filled – First Review 6/16/14

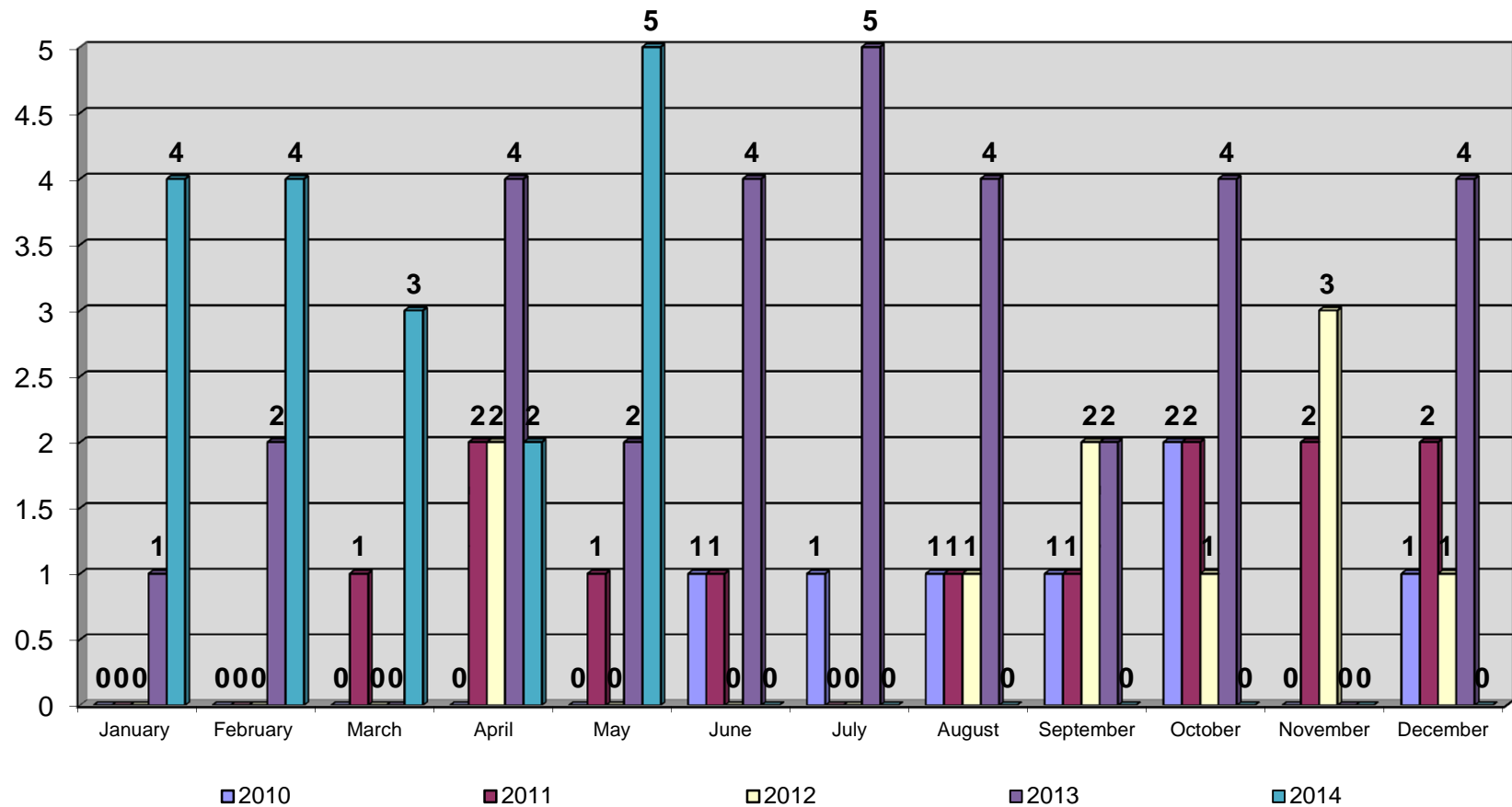
Human Resources

New Hires by Month and Year



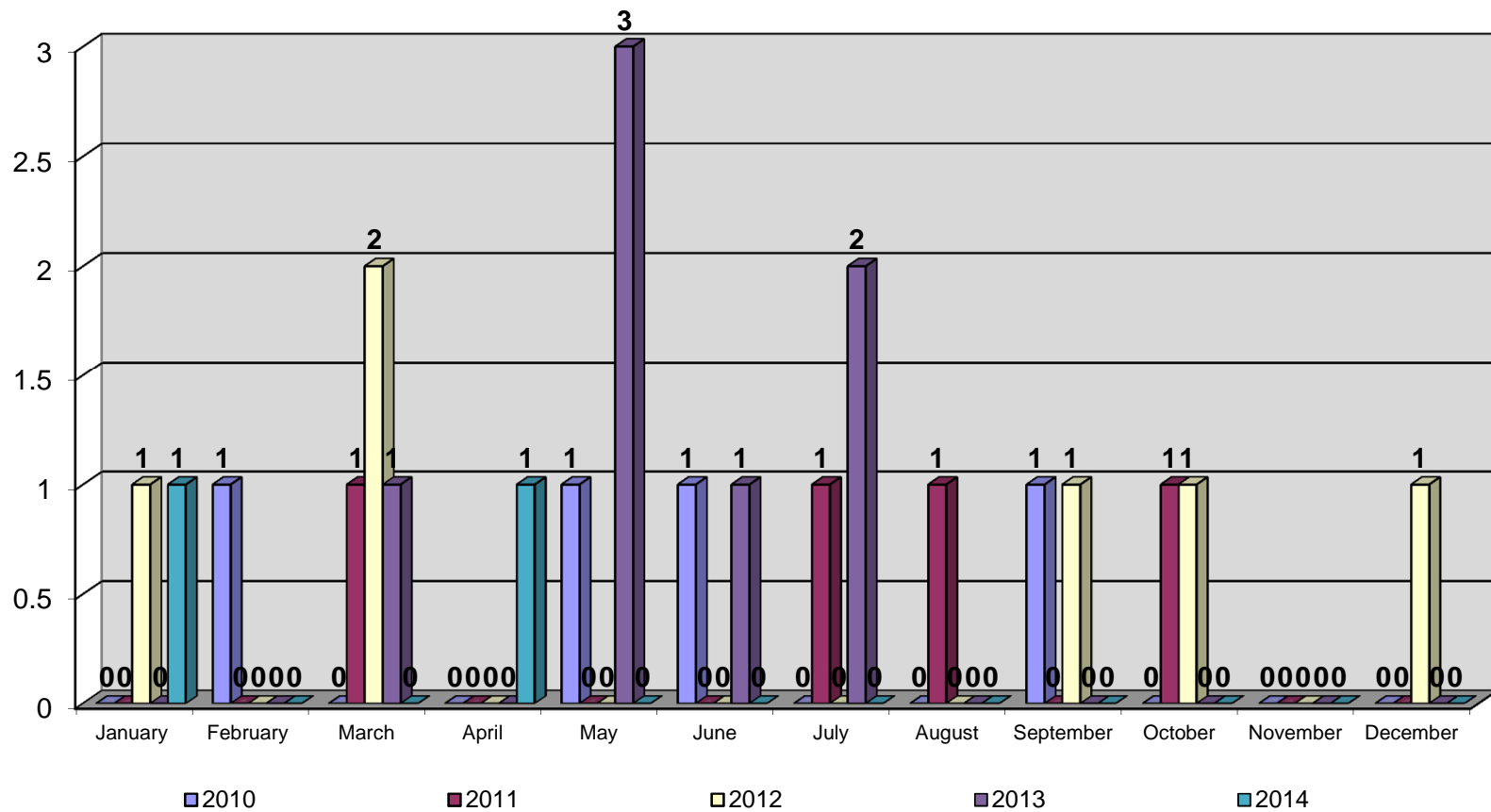
Human Resources

Voluntary Separations by Month and Year



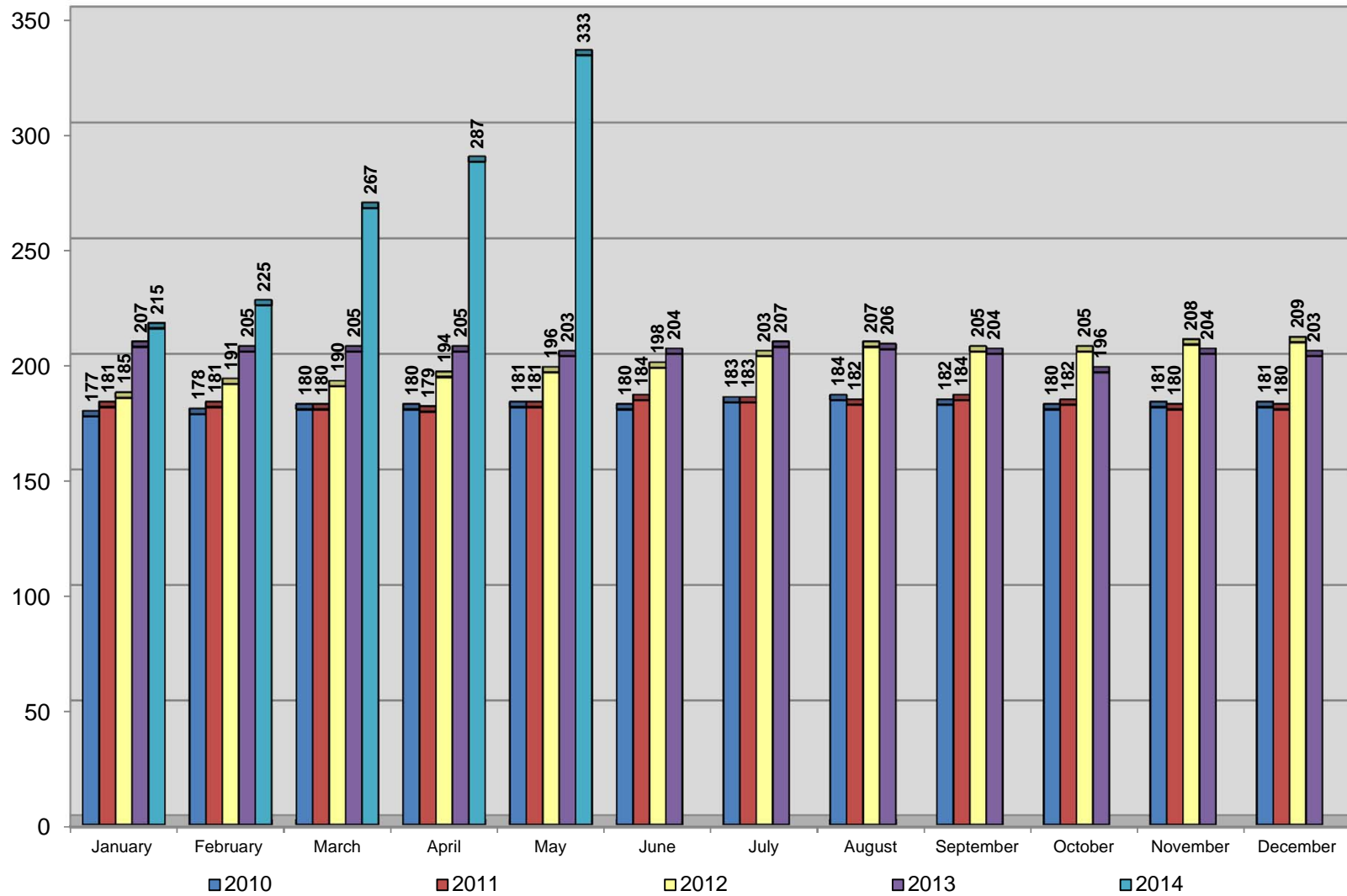
Human Resources

Involuntary Separations by Month and Year



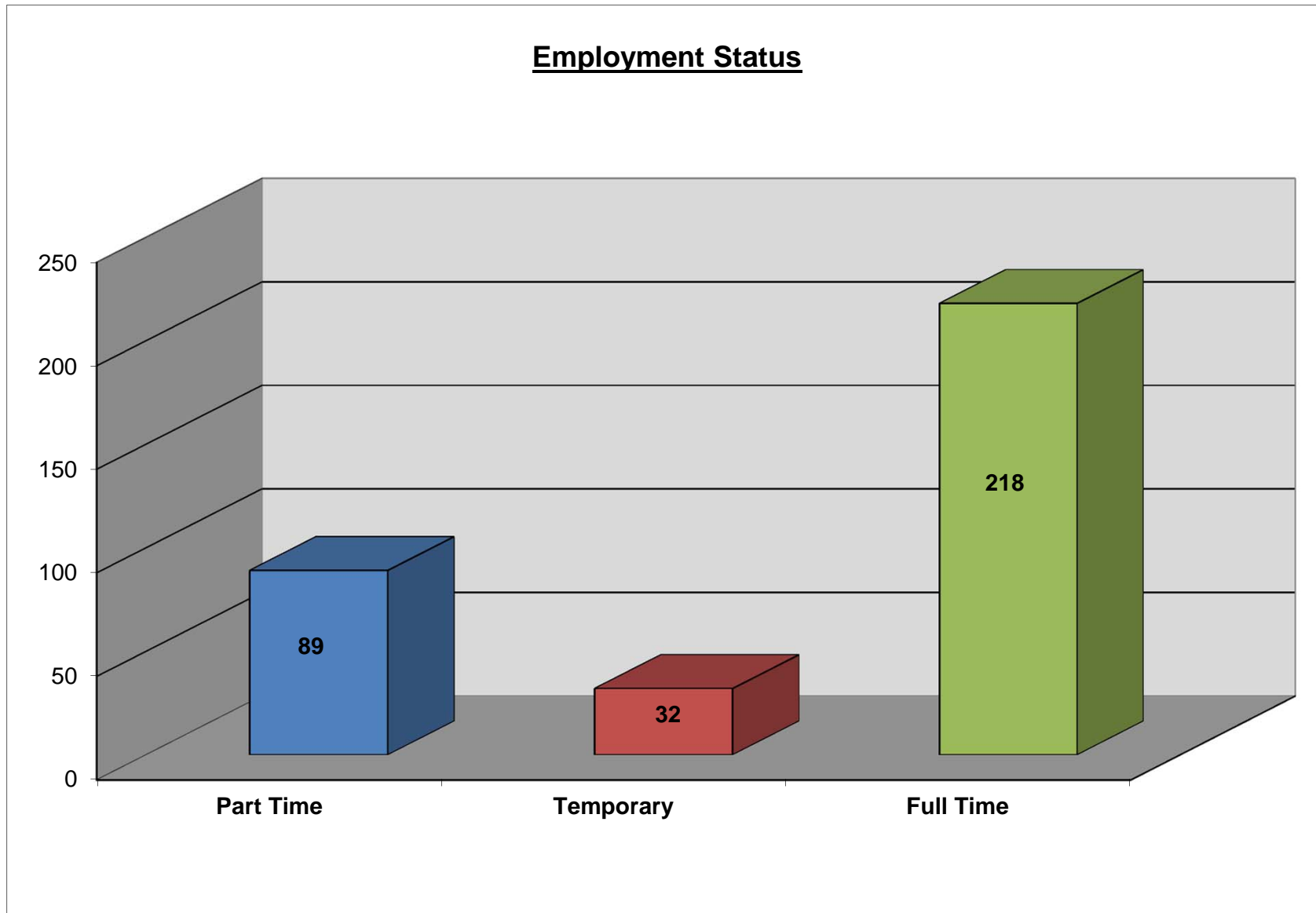
Human Resources

Annual Number of Employees by Month and Year



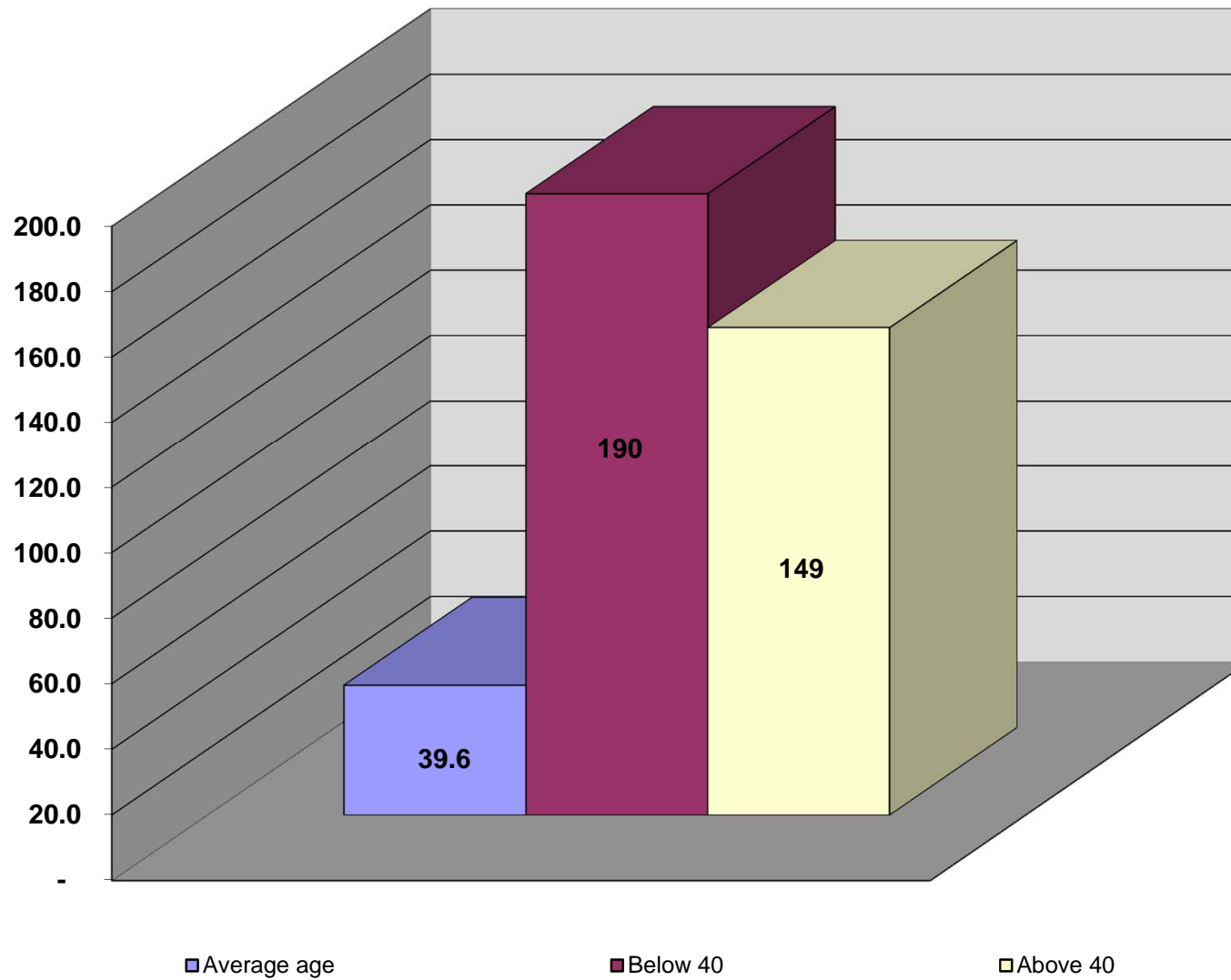
Human Resources

Employment Status



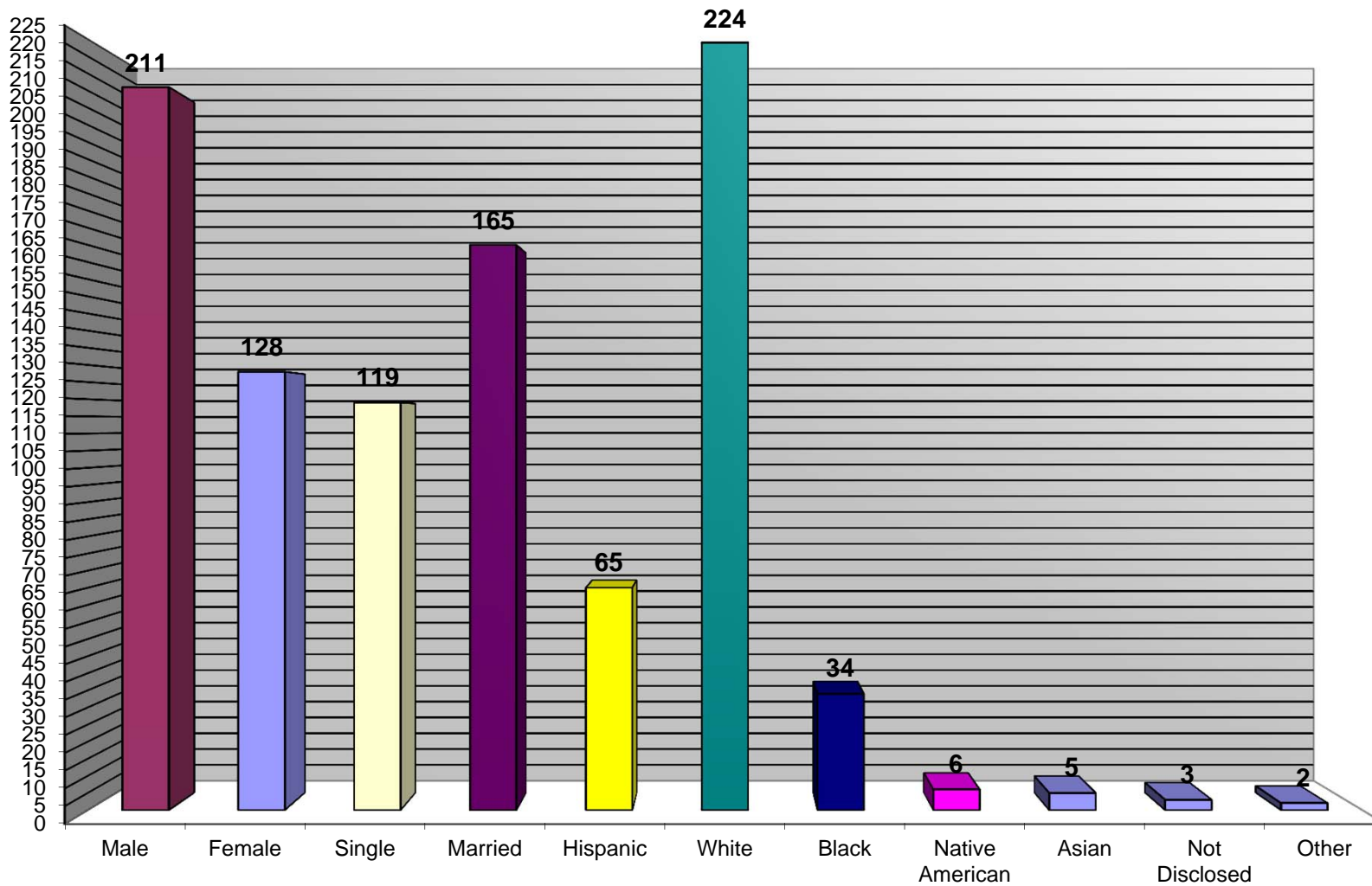
Human Resources

Employee Age Demographics



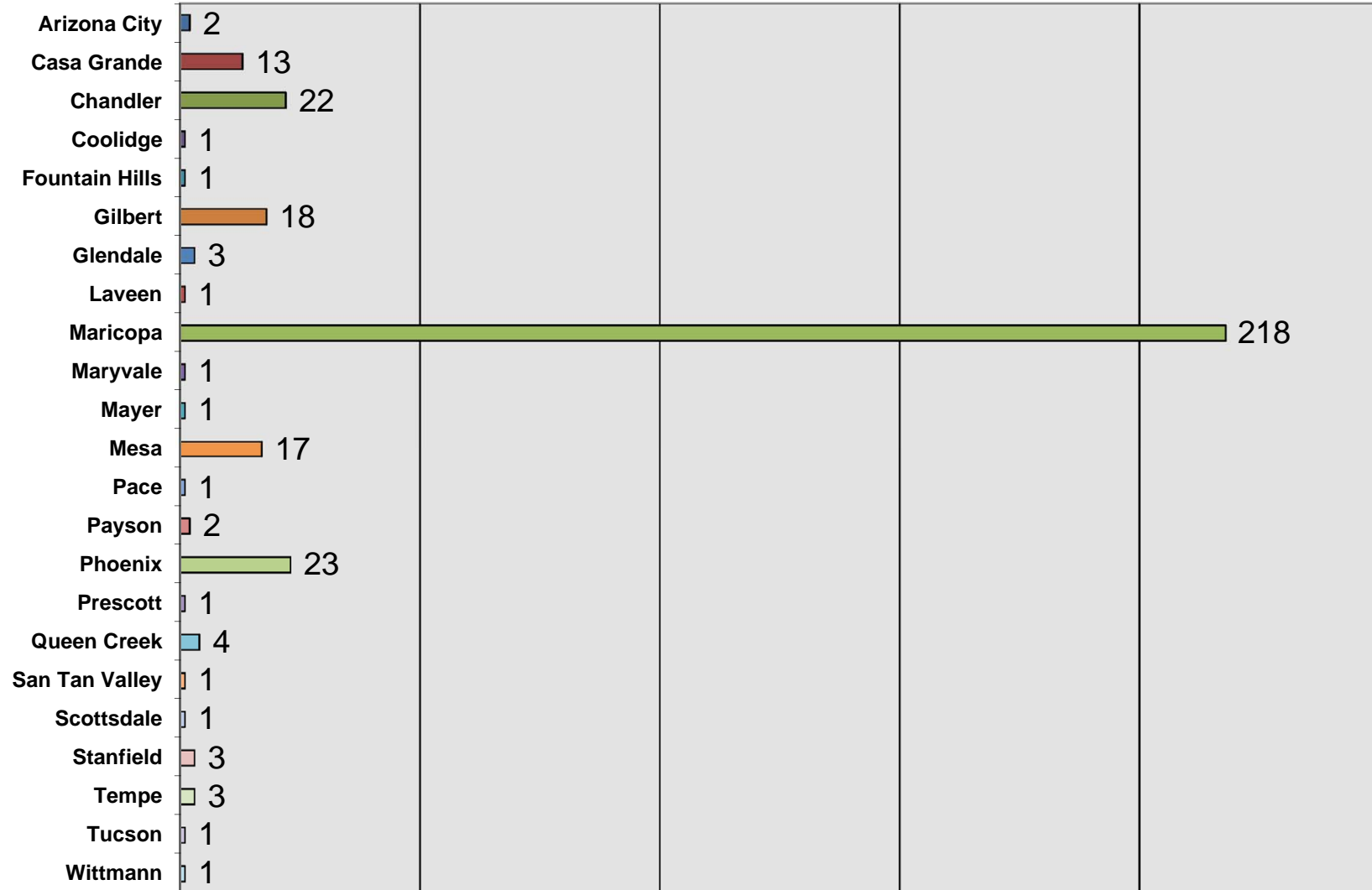
Human Resources

Employee Demographics



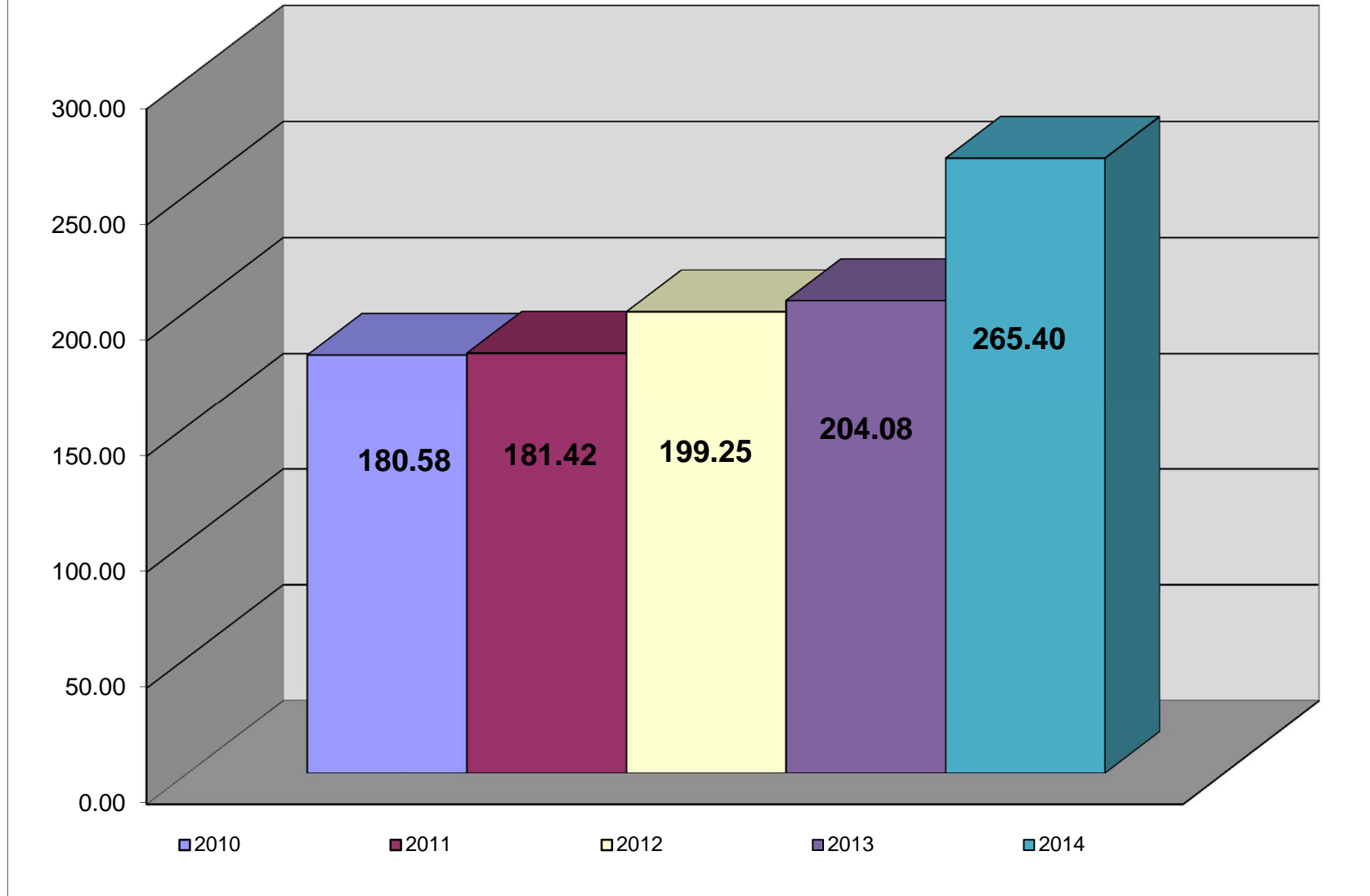
Human Resources

Employee Residence



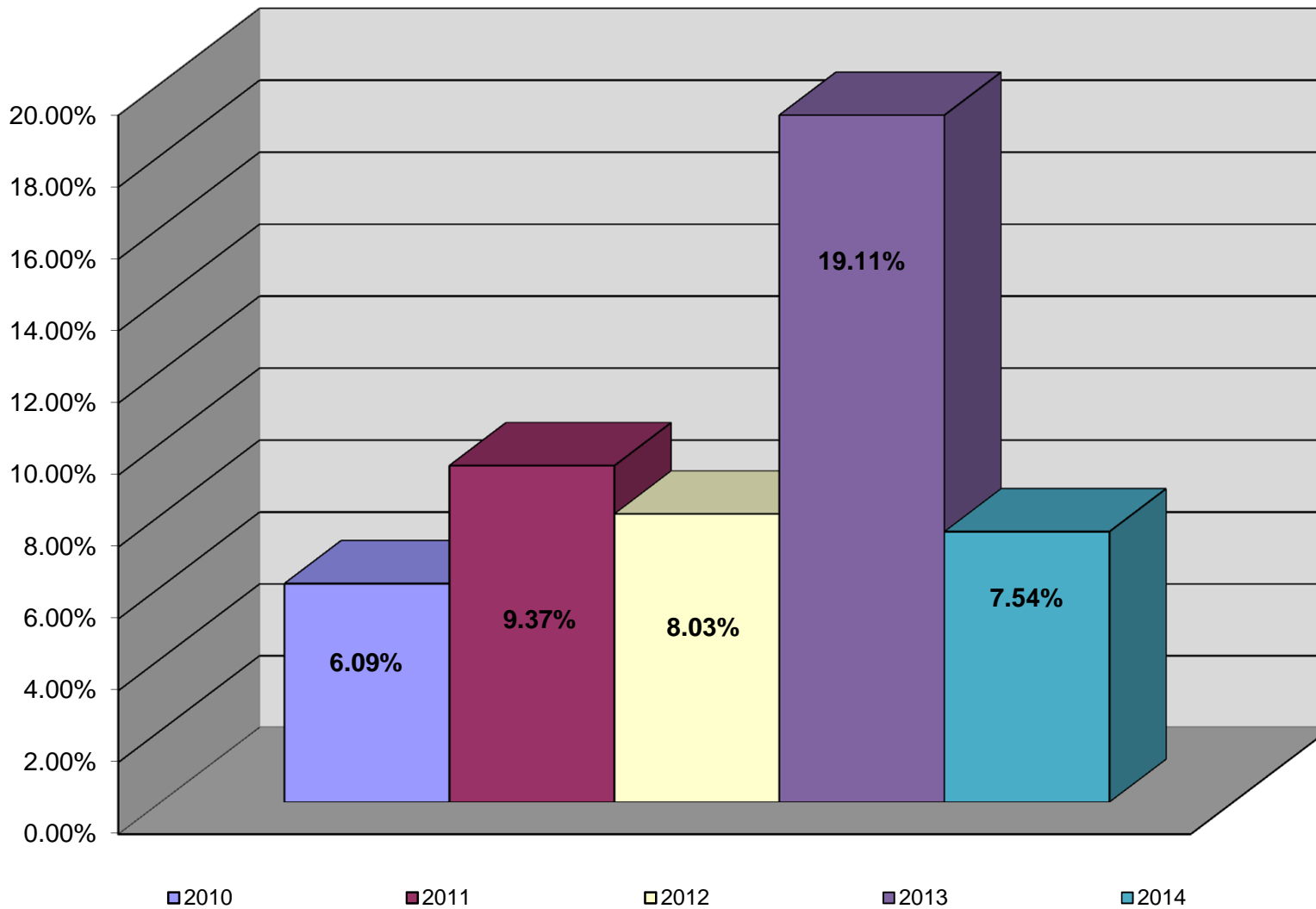
Human Resources

Number of Employees Per Year



Human Resources

Annual Turnover by Year





SIGNS REMOVED

